

To

The State Public Information Officer (SPIO)
Directorate of Education (S)/
State Project Director Samagra Shiksha
Government of Manipur
Imphal, Manipur

Subject: Request for Information under RTI Act, 2005 regarding regularisation of 244 non-teaching employees appointed under SSA/RMSA (now Samagra Shiksha)

Respected Sir/Madam,

I, *Raja Waseem Yousuf*, resident of Kulgam, J&K, hereby seek the following information under the Right to Information Act, 2005:

It is submitted that 244 non-teaching contractual employees, initially appointed under SSA/RMSA (now Samagra Shiksha) in Manipur, were regularised as per Directorate Order No. AO/256/Reg.SSA/RMSA/2016(12)-DE(S)Pt dated 23rd October 2018 and Government Order No. 30/33/2016-SE(S) dated 16/12/2016 (Order Nos. 158, 159, 160 & 161).

In view of the same, I seek the following certified information/documents:

1. **Certified copies of all Government/Administrative Orders, Cabinet Decisions, Court Orders (if any), and any other official directives** under which the services of the 244 non-teaching contractual employees were regularised/confirmed.
2. **Certified copies of the Service Rules** applicable to the employees under SSA/RMSA prior to their regularisation, and the new Service Rules applicable after their absorption into the Department.
3. **Details of Pay Structure/Scale and respective Grade Pay** of the category-wise employees post-regularisation.
4. **Certified copies of minutes of Executive Meetings** where the agenda point of regularisation of contractual non-teaching employees was discussed and approved.
5. **Copies of documents or representations that formed the basis of the demand for regularisation** of these contractual employees.
6. **One certified copy of the regularisation/appointment order** for each designation among the 244 employees, including but not limited to:
 - Auditor
 - Data Entry Operator
 - Office Assistant
 - Programme Officer (RTE)

- Resource Person (RTE), etc.

Applicant Details:-

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Pin Code:- 192231.

I am enclosing an Indian Postal Order (IPO) of Rs. 10/- towards the application fee under RTI Act, 2005.

Kindly provide the requested information within the prescribed time period of 30 days as per the provisions of the RTI Act, 2005.

Thanking you in anticipation.

Yours sincerely,

Raja Waseem Yousuf

Date:-17.04.2025